

Guidelines of Practice for Graduate Students in the IZTECH Graduate School of Engineering and Sciences, in accordance with decisions of the Council of Higher Education dated March 31, 2020 and announced by the Council of Higher Education with a letter dated March 31, 2020 numbered E.24625.

1) Suspending Studies for a Semester

- Students enrolled in the Spring Semester of the 2019-2020 Academic Year, including those who have already used the total allowed leave absence (4 semesters) specified in Article 19 of the IZTECH Admissions Regulations, may apply for leave absence with petitions that specify the COVID-19 pandemic as the reason for of leave absence. For students whose requests with approved leave absence, the Spring 2020 semester will not count toward their total education period. Students can apply to their departments for suspension of studies up to the start date of final exams for distance learning theoretical courses specified in the 2019-2020 Academic Calendar.
- The following graduate students may not request to suspend studies: (1) Students who passed their thesis defense exam, prepared their theses in accordance with the thesis writing guide and are in the thesis submission stage;(2) Students who used up their maximum education period as of the Fall Semester but whose theses must be revised and therefore were allowed to register for the 2019-2020 Spring Semester and repeat their thesis defenses. Students in the thesis submission stage must submit their theses to the Institute one month after the “thesis defense deadline” specified in the Academic Calendar for the 2019-2020 Spring Semester. Students who must retake their thesis defense must do so by the “thesis defense deadline” specified in the Academic Calendar for the 2019- 2020 Spring Semester. If needed, students who must repeat their thesis defenses may be granted an extension for graduation until the beginning of the Fall Semester of the 2020-2021 Academic Year.

2) PhD Qualifying Exams

In accordance with article 34 of the IZTECH Graduate Education Regulations, graduate students who are required to take the PhD qualifying exams in the Spring Semester of the 2019-2020 Academic Year for the first or second time and who do not request to suspend studies must take the PhD qualifying exams by the deadline specified in the 2019-2020 Academic Calendar.

3) Thesis Proposal Defense

In accordance with paragraph 1 of article 36 of the IZTECH Graduate Education Regulations, graduate students who need to defend their thesis proposals in the 2019-2020 Spring Semester and who do not request to suspend studies must defend their thesis proposal by June 30, 2020.

4) Thesis Monitoring Committee Meeting

In accordance with paragraph 6 of article 36 of the IZTECH Graduate Student Education Regulations: Graduate students who are required to meet with their thesis monitoring committees during the 2019-2020 Spring Semester and who do not request to suspend studies must meet with their thesis monitoring committees by June 30, 2020.

5) Thesis Defense

In accordance with paragraph 3 of article 23 and paragraph 3 of article 32 of the IZTECH Graduate Student Education Regulations, students who are at the end of their maximum allowed education period and in their thesis stage in the 2019-2020 Spring Semester who do not request to suspend studies for the Spring Semester must complete their thesis defenses by the “thesis defense deadline” specified in the Spring Semester of the 2019-2020 Academic Calendar.